

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

October 31, 2012

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller. Others present were Sarah Hanson, Robin McIntyre, Janet Wright, Cynthia Zemaitis, Todd Dugdale, Glen Higgins, Jennifer Cuellar, Erin O'Connell.

Commissioner Hyde called the meeting to order.

EXECUTIVE SESSION UNDER ORS 192.660(2)(I) - PERFORMANCE EVALUATION:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(I). Upon coming out of Executive Session, no action was taken by the Board.

PROPOSED PROJECT FOR 2015-2018 STIP PROCESS:

Janet Wright addressed the STIP process which allows for submission of project applications for the 2015-2018 allocations of funding through the ODOT Public Transit Division. Applications are due November 27, 2012 and the three projects proposed by CC Rider are 1) Scappoose Park-n-Ride; 2) Rainier Transit Center Park-n-Ride; and 3) new vehicle purchases for replacement of CTS and larger buses. No action needed.

REVIEW COORDINATED PLAN FOR PROPOSED UPDATES:

Janet discussed the ODOT Public Transit requirement for an updated Coordinated Human Services Plan. She provided the Board with a copy of the draft plan, with changes highlighted, and indicated that she would be taking this plan to the Citizen Transportation Advisory Committee for their recommendations to the Board. No action needed at this

time.

SPECIAL TRANSPORTATION FUND PROCESS FOR FY 2013-15:

As a result of the recent ODOT Pubic Transit Workshop, Janet is preparing for the next biennial budgeting process for transportation grant applications. The State Transportation Management Plan requires that the county notify the public of the available grant funds for transportation projects and provide an application process for projects from local area non-profits who may want to provide community transportation services. This schedule would also apply to any County applications. The process also requires the county to review and prioritize our existing transit services and any applications received and allow for public comment. The deadline for submission of applications is 1/18/13. Janet will schedule a public hearing to be held in November and send notice for publication. She will be with the Citizens Transit Advisory Committee on the applications and other budget related items.

Janet noted that, at this time, there is no information as to allocations for the next biennium funding. She has also been informed that the County should not initially count on receiving any Special Transportation Funding (STF), however ODOT staff expects that the program will be reinstated later on in the budget cycle. This is important, because STF funding comes from cigarette and gas taxes and can be used as match to our federally funded grants. This money will be hard to replace if it's not reinstated.

PROPOSED DESIGNATION OF CZ TRAIL AS RECREATIONAL FACILITY:

Cynthia Zemaitis and Robin McIntyre were present to discuss the designation of the CZ logging road as a County Recreational Facility and the pros and cons of a recreational facility/trail and a county park. Cynthia stated that the county is required, by statute, to obtain the City of Scappoose's approval for that portion of the trail within the city limits before the Board can move forward. She indicated that a Board Order making this designation has been drafted, as well as a letter to the City of Scappoose and a draft city resolution. Commissioner Heimuller suggested that a sentence be added to the order making it clear that the designation of the trail within the city limits is as outlined in the

recent UGB expansion. Commissioner Hyde agreed to contact Jon Hanken with the city to discuss this before sending out the letter.

FERC OREGON LNG ENVIRONMENTAL IMPACT STATEMENT:

Sarah Hanson discussed the Notice of Intent to Prepare an Environmental Impact Statement recently received from FERC. This is for the re-design of the Oregon LNG proposal as an import/export facility and the re-routing of the proposed pipeline. The new pipeline would traverse the County from the southwest corner to the Deer Island area, which a proposed compressor station would be built. Sarah asked the Board if they wanted to become a cooperating agency in this EIS or to make any comments to FERC on the proposal. Commissioner Fisher stated that, based on what he has heard, he doesn't believe this project will be approved and felt no need to do either. Commissioner Hyde and Commissioner Heimuller agreed and no action was taken.

STAFF UPDATE - JAURON PLA APPLICATION:

Todd Dugdale and Glen Higgins were present to answer questions posed by the Board with regards to the Jauron PLA application scheduled for deliberations on 11/7/12. General discussion was held on the issues to consider.

DEER POINTE MHP WASTEWATER COMPLIANCE:

Todd Dugdale and Erin O'Connell reviewed a staff recommended strategy for on-site sewage treatment system monitoring of Deer Pointe Meadows MHP. After discussion, the Board concurred with the recommended strategy, with the addition of a requirement for monthly monitoring reports from the system operator.

TRANSFER STATION MANAGEMENT GOALS & OPERATIONS:

Todd Dugdale was present to discuss the management of the transfer station. The current contract with Waste Management for the transfer and disposal of solid waste expires March 2013. A Transfer Station Options Group (Ops Group) made up of LDS, County Counsel, Finance and Facilities staff, have been meeting over the past several months to discuss general operations for the county as the contract expiration approaches. The general options include the county retaining ownership or sell the property/buildings and related equipment.

The Ops Group identified several goals that should be met with either option - 1) put the Solid Waste Management Program on a self sustaining fiscal basis; 2) provide for the best professional management of the transfer and disposal function; 3) pay off the construction loan; and 4) maintain county control over the scope, quality and cost of transfer station services.

After discussion, the Board agreed with staffs recommendation to prepare a one-year extension to the current transfer and disposal contract with Waste Management, Inc., to allow time to decide and implement a chosen management option.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 31st day of October, 2012.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

Staff Meeting Minutes

10/31/12

Page 5

Earl Fisher, Commissioner

By: _____

By: _____

Jan Greenhalgh,

Board Office Administrator

By: _____

Henry Heimuller, Commissioner